

**Eagle Lake Property Owners, Inc.**  
**c/o 11 Deepwood Drive, Ticonderoga, New York 12883**

**www.eaglelake1.org**

**A 501 (c) (3) Organization**



**Celebrating 100 plus years of responsible lake stewardship 1907 – 2008**

**Officers**

President Jere Paddack  
Vice President Rolf Tiedemann  
Secretary Tonya Condon  
Treasurer Rinaldo Fraize

**Board of Directors**

Andy Belkevich  
John Devaney  
James Shultz

Mary Lloyd Burroughs  
Chryl Pynn

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March 1<sup>st</sup>, 2008

Ms. Donna L. Wadsworth  
Manager of Communications  
International Paper Company  
568 Shore Airport Road  
Ticonderoga, New York 12883

Dear Donna:

I am pleased to submit to you the Eagle Lake Property Owners, Inc. 2008 request for support from the International Paper Company Foundation. Our proposal seeks funds to help support our continued efforts in monitoring, documenting and maintaining the water quality of Eagle Lake, which is located in the Towns of Ticonderoga and Crown Point.

Established in 1907 and incorporated in 1993, ELPOI is a not-for-profit organization that serves to protect and maintain the environmental and recreational quality of Eagle Lake for all users. As a volunteer organization, ELPOI relies heavily on its membership, governmental agencies and various grant opportunities to assist us in supporting these goals.

Just some of the major issues that ELPOI is involved in presently are: the monitoring of the environmental quality of the lake through participation in the Citizens State Lake Assessment Program (CSLAP), including milfoil management and fecal coliform analysis; working in cooperation with the New York State Department of Environmental Conservation and the Essex County Fish Hatchery in maintaining and restocking healthy populations of native fish in the lake; the ongoing efforts of an Adopt-A-Highway Program to keep Route 74 and areas around the lake trash free; the monitoring and adjustment of Eagle Lake's water level, as covered under the NYS DEC's Adopt-A-Natural Resource Program; and the educating of ELPOI members and guests to the lake in regards to NYS Boating Rules and Regulations.

Please feel free to contact any ELPOI Board member should you have any questions. We hope that you are able to act favorably on our request. Thank you for this opportunity.

Most Sincerely,

Tonya L. Condon, Secretary

# INTERNATIONAL PAPER COMPANY FOUNDATION

## 2008 GRANT APPLICATION

Please submit proposals to a representative at your local International Paper facility. Only proposals with all documentation will be considered.

**THIS PAGE TO BE COMPLETED BY ORGANIZATION:**

Organization Name Eagle Lake Property Owners, Inc.

(from IRS 501 (c)3 letter)

Address: c/o 11 Deepwood Drive

City: Ticonderoga State NY Zip 12883

Phone ( 518 ) 585-4014

Contact Rin Fraize Title Treasurer

Email address crin@earthlink.net

**GIVING CATEGORIES:** (Check one only – see guidelines for specific funding opportunities)

- 1) EDUCATION
  - Environmental
  - Literacy
  - Minority Career Development
- 2) EMPLOYEE INVOLVEMENT   
(Check here ONLY if grant request does NOT meet the criteria in Category 1 or 3)
- 3) NEW CRITICAL COMMUNITY NEED

Prior International Paper Foundation Grants

2002  2004   
 2003  2005   
 2006  2007

Does your organization receive funding from the United Way

YES  NO   
 If YES, please list amount in U.S. dollars received in the prior calendar year \$ \_\_\_\_\_

**Please be sure to complete these questions. Reference to attached materials is not sufficient.**

Brief background and mission of the organization:

Established in 1907, and incorporated in 1993, ELPOI is a not-for-profit organization that serves to protect the mutual interests of its property owners, and to maintain the environmental and recreational quality of Eagle Lake. In 1907, owners of property at Eagle Lake, Essex County, New York, organized to form the Eagle Lake Property Owners Association. The organization continues to meet and maintain the same objectives as established by its founders: *The re-stocking of Eagle Lake from state and local hatcheries; the regulation and control of a uniform lake level; the prevention of pollution of Eagle Lake's waters; the protection of spawning beds; the protection of the mutual interest and property of its members.*

**Grant Proposal**

This grant application seeks funding to help support ELPOI's continuing efforts in monitoring, documenting and maintaining the water quality of Eagle Lake, which is located in the Towns of Ticonderoga and Crown Point.

Funding requested \$ 1,300.00

The following documentation MUST be included with proposal

- proposal detail
- copy of IRS 501(c)3 letter, or fiscal conduit letter
- most recent audited financial statement, organization budget, or Form 990
- report on use of previous year's Foundation grant
- itemized budget for program to be funded (please be VERY specific on how you plan to spend requested funds )
- list of current funders with amounts
- board of directors

Preparer's Name Tonya L. Condon

(Print or Type) Signature Tonya L. Condon

Title ELPOI Secretary

Date March 1<sup>st</sup>, 2008

**THIS APPLICATION MUST BE RETURNED BY \_\_\_\_\_ TO YOUR IP LOCAL FACILITY.**

**DO NOT SEND DIRECTLY TO THE FOUNDATION. DOCUMENTS WILL NOT BE RETURNED.  
PLEASE RETAIN A COPY FOR YOUR FILES.**

**EMPLOYEE INVOLVEMENT**

**THIS SECTION MUST BE COMPLETED BY THE VOLUNTEERING EMPLOYEE:**

Please note Employee Involvement Grant Requests in excess of \$5,000 must be approved locally and then will be sent to the Foundation Board of Directors for final review and approval.

Employee Name \_\_\_\_\_ Personnel # \_\_\_\_\_  
Please enter your complete 8 digit Personnel # found in the upper left section of your paystub

Position \_\_\_\_\_ Facility \_\_\_\_\_

Name of organization where you volunteer: \_\_\_\_\_

How long have you volunteered with this organization? \_\_\_\_\_ Years \_\_\_\_\_ Months

How often does employee volunteer with organization? (hrs./wk., month, yr.) \_\_\_\_\_

Describe the extent and nature of your involvement (please be specific):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why do you volunteer with this organization? \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Employee's Signature) (Phone Number) (Date)

**LOCAL RECOMMENDATION**

**THIS SECTION IS TO BE COMPLETED BY THE LOCAL GRANT REVIEW COMMITTEE.**

Our review committee has reviewed this proposal and recommends funding of \$ \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

**International Paper Representative**

\_\_\_\_\_  
(print or type)  
Signature \_\_\_\_\_ Facility \_\_\_\_\_  
Title \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ City, State and Zip \_\_\_\_\_

**Checks for approved grants will be sent to the facility contact within 45 days of quarterly deadline.**

**NOTE: Applications will not be processed unless all documents are enclosed with this application.**

## **Grant Proposal**

This grant application seeks funding to help support ELPOI's continuing efforts in monitoring, documenting and maintaining the water quality of Eagle Lake, which is located in the Towns of Ticonderoga and Crown Point.

- 1.) To help ELPOI cover the cost that has been imposed upon us for the continued test monitoring of Eagle Lake waters in conjunction with the NYS CSLAP (Citizens State Lake Assessment Program) and NYS FOLA (Federation of Lakes Association). This is a volunteer program in which lay citizens perform the collection of lake water samples over a 12-week summer period for the testing, analysis and reporting at NYS DEC facilities. In prior years, this program was offered at no charge. Due to budget constraints at the NYS DEC, continued participation in this program requires a cost deferral payment. The members of ELPOI complete supplemental water testing for Fecal and chemical analysis not covered in the CSLAP testing program. Both test analysis provide for a good picture of the current health of the lake and will hopefully provide advance warning to problems before they become major items.
- 2.) Having recently received a New York State Department of Environmental Conservation (DEC) Invasive Species Eradication Grant, ELPOI is preparing for a summer 2007 through 2010 Milfoil Eradication Project. As part of this project, the NYS DEC and the Adirondack Park Agency (APA) will require two comprehensive aquatic plant surveys. These surveys will need to be completed pre and post eradication efforts. Both surveys will document the plants at some 100 plus sites, by utilizing a rake toss method to gather samples. Plant samples will be identified and counted, as well as prepared for archived storage. The full cost for one of these surveys is approximately \$8,000. Documentation of specific work site vegetation and progress made with milfoil removal will be gathered with the GPS unit and under water camera, which were purchased with previous International Paper Company Foundation Grants. This documentation will supplement a final report of the success of the Invasive Species Eradication Grant.
- 3.) To help cover the mailing and web page hosting costs for ongoing education communications with the members of ELPOI and the various local, state and national agencies that help with the management of Eagle Lake. Approximately 50% of the ELPOI membership has access to the Internet, and ELPOI maintains an active and up-to-date e-mail list of these people. In addition, all of the people that work at the local, state and national agencies have e-mail. In the fall of 2000, ELPOI established a web page at [www.eaglelake1.org](http://www.eaglelake1.org) to better inform people of the actions that the corporation is involved in regarding lake management. This site gets regular hits as several of the pictures showing milfoils unchecked growth were taken by local lake resident Janie Stevens on Eagle Lake. The pictures are the "poster child" for showing what mature milfoil beds look like at many conferences. ELPOI communicates regularly with its' membership and all interested agency members about the happenings with regards to lake monitoring, etc. A copy of the February 2008 Eagle Lake Newsletter is attached for reference. Newsletter copying was courtesy of International Paper's Ticonderoga Mill.

## **Report on use of previous year's Foundation Grant**

In 2007, funding from International Paper Company's Foundation Grant was used by ELPOI toward items 1 and 3 as described above. In addition, ten new milfoil buoy markers were constructed and placed in Eagle Lake this past summer. They were placed over milfoil patches that were considered significant in size and were in places where motorboat operation would cut the plants and cause a spread of the milfoil. These new buoys have solar powered lights on top to mark their locations at night. Lettering, lights and anchor materials were purchased with grant money provided by International Paper Company.

**Proposed International Paper Company Foundation Grant Budget**

- ELPOI Water Testing 2008 \$150.00
- CSLAP Water Testing Program \$250.00
- Communications Expenses including Educational Mailings and Website Hosting\* \$300.00
- Offset contribution to NYS DEC and APA for required Tier III Aquatic Plant Survey \$600.00

***TOTAL IP Grant Request: \$1,300.00***

\* ELPOI pays for 50% of the website hosting cost, while the other 50% is donated by the ELPOI member who runs this site.

## **Mission Statement**

Established in 1907, and incorporated in 1993, ELPOI is a not-for-profit organization that serves to protect the mutual interests of its property owners, and to maintain the environmental and recreational quality of Eagle Lake.

## **Objectives**

In 1907, owners of property at Eagle Lake, Essex County, New York, organized to form the Eagle Lake Property Owners Association. In 1993, the organization was incorporated as a not-for-profit corporation under the laws of New York State, and in 1996, was approved for treatment under Section 501 (c) (3) of the Internal Revenue Service Code. The organization continues to meet and maintain the same objectives as established by its founders:

- The re-stocking of Eagle Lake from state and local hatcheries.*
- The regulation and control of a uniform lake level.*
- The prevention of pollution of Eagle Lake's waters.*
- The protection of spawning beds.*
- The protection of the mutual interest and property of its members.*

## **Audit Statement**

As a 501 (c) (3) corporation that has an annual operating income under \$25,000, we are not required to complete a Form 990.

- A copy of our current operating budget is attached.
- A copy of our 501 (c) (3) letter is attached.

## **ELPOI Board of Directors Contacts**

Mr. Jere Paddack, President  
75 Upper Ferry Road  
Trenton, New Jersey 08628  
(609)883-5281 Home  
(518)585-3008 Eagle Lake  
jpaddack@comcast.net

Mr. Rolf Tiedemann, Vice President  
358 Electric Avenue  
Rochester, New York 14613  
(585) 647-2514 Home  
(518) 597-3618 Eagle Lake  
camptouchstone@yahoo.com

**Eagle Lake Property Owners, Inc.**  
**Consolidated Balance Sheet**  
**For the year ending June 30,**

| Assets                                     | <u>2007</u>          | <u>2006</u>          |
|--|----------------------|----------------------|
| Cash on Hand                               | \$ -                 | \$ -                 |
| Checking Account                           | 2,399                | 3,245                |
| Certificates of Deposit                    | <u>13,403</u>        | <u>9,410</u>         |
| <br>Total Assets                           | <br><u>\$ 15,802</u> | <br><u>\$ 12,655</u> |
| <br>Liabilities and Members' Equity        |                      |                      |
| Accounts Payable                           | \$ 390               | \$ -                 |
| Deferred receipts - Dues, Picnic and Gifts | 876                  | 950                  |
| Restricted for Eurasian Milfoil Treatment  | 10,282               | 7,161                |
| Unrestricted Equity                        | <u>4,254</u>         | <u>4,544</u>         |
| <br>Total Liabilities and Members' Equity  | <br><u>\$ 15,802</u> | <br><u>\$ 12,655</u> |

Eagle Lake Property Owners, Inc.  
 Receipts and Disbursements  
 For Twelve Months ended June 30, 2007

| Operating Fund                             |                 |              |                                |                             | Milfoil Fund   |                 |               |                                |                             |
|--|-----------------|--------------|--------------------------------|-----------------------------|--|-----------------|---------------|--------------------------------|-----------------------------|
| Receipts:                                  | Actuals         | Plan         | Actual<br>H / (L)<br>Than Plan | 2007/08<br>Proposed<br>Plan | Receipts:  | Actuals         | Plan          | Actual<br>H / (L)<br>Than Plan | 2007/08<br>Proposed<br>Plan |
| Dues                                       | \$ 1,340        | \$ 1,260     | \$ 80                          | \$ 1,300                    | Gifts Restricted to Milfoil Project<br>Transferred from Operating Fund | \$ 3,169        | \$ 500        | \$ 2,669                       | \$ 5,000<br>2,000           |
| Transfer to Milfoil Fund                   |                 |              |                                | (2,000)                     |  |                 |               |                                |                             |
| IP Contribution                            |                 |              | -                              | 600                         |  |                 |               |                                |                             |
| Unrestricted Gifts                         | 371             | 100          | 271                            | 200                         |  |                 |               |                                |                             |
| Picnic, net of expenses                    | 147             | 150          | (3)                            | 150                         |  |                 |               |                                |                             |
| Interest, CD                               | 122             | 50           | 72                             | 130                         | Interest, CD   | 287             | 75            | 212                            | 350                         |
| Sweatshirt sale, cost paid in 2000/01      | 20              | -            | 20                             | 400                         |  |                 |               |                                |                             |
| <b>Total receipts</b>                      | <b>2,000</b>    | <b>1,560</b> | <b>440</b>                     | <b>780</b>                  | <b>Total receipts</b>  | <b>3,456</b>    | <b>575</b>    | <b>2,881</b>                   | <b>7,350</b>                |
| <b>Disbursements:</b>                      |                 |              |                                |                             | <b>Disbursements:</b>  |                 |               |                                |                             |
| Dues FOLA                                  | 35              | 35           | -                              | 35                          | Transfer to Crown Point - Milfoil Project                              |                 |               |                                | -                           |
| Gifts to Local Service Groups              | 550             | 550          | -                              | 350                         |  |                 |               |                                |                             |
| Phone and postage                          | 192             | 150          | (42)                           | 200                         | Eurasian Milfoil Project   | 335             | 200           | (135)                          | 600                         |
| Web Site                                   | 120             | 120          | -                              | 120                         | Liability Insurance  | -               |               | -                              | 2,000                       |
| Water testing, beavers and buoys           | 434             | 350          | (84)                           | 350                         |  |                 |               |                                |                             |
| Conferences                                |                 |              |                                |                             | <b>Total Disbursements</b>   | <b>335</b>      | <b>200</b>    | <b>(135)</b>                   | <b>2,600</b>                |
| Conferences                                | -               | 250          | 250                            | 250                         | Receipts Higher/(Lower) than Disb                                      | <b>\$ 3,121</b> | <b>\$ 375</b> | <b>\$ 2,746</b>                | <b>\$ 4,750</b>             |
| Miscellaneous                              | 959             | 50           | (909)                          | 50                          |  |                 |               |                                |                             |
| <b>Total Disbursements</b>                 | <b>2,290</b>    | <b>1,505</b> | <b>(785)</b>                   | <b>1,355</b>                |  |                 |               |                                |                             |
| Receipts Higher/(Lower) than Disbursements | <b>\$ (290)</b> | <b>\$ 55</b> | <b>\$ (345)</b>                | <b>\$ (575)</b>             |  |                 |               |                                |                             |



**Internal Revenue Service**

**Department of the Treasury**

**P. O. Box 2508  
Cincinnati, OH 45201**

**Date:** January 16, 2001

**Eagle Lake Property Owners, Inc.  
7 Park Ln.  
Caldwell, NJ 07008-6007077**

**Person to Contact:**  
Cassandra E. Jackson 31-07417  
Customer Service Representative  
**Toll Free Telephone Number:**  
8:00 a.m. to 9:30 p.m. EST  
877-829-5500  
**Fax Number:**  
513-263-3756  
**Federal Identification Number:**  
14-1761650

Dear Sir or Madam:

This letter is in response to your telephone request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in July of 1996 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

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Eagle Lake Property Owners, Inc.  
14-1781650

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

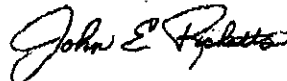
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE  
Customer Account Services

TOTAL P.03